

ADI Construction of Virginia LLC

Employment Application

Date: _____

Name: _____
Last First Middle

Address: _____

How long have you lived at this address? _____

Phone #: _____ Cell phone: _____

E-mail Address: _____

Are you under the age of 18? ___Yes___ No. If yes, can you provide proof of eligibility to work? ___Yes___ No

Are you authorized to work in the United States? ___Yes___ No. Proof of eligibility will be required upon hire.

Position for which you are applying: _____

Days/Hours available to work

Desired wage: _____

Mon ___ Tue ___ Sun ___

(Be Specific)

Wed ___ Thu ___ No pref. ___

Fri ___ Sat ___

How many hours a week are you able to work? _____

When will you be available to work? _____

Employment History (3 most recent employers)

Company Name	Supervisors Name	Dates Employed	Reason For Leaving	Position Held

Have you ever been charged with, and/or convicted of a crime which is substantially related to the functions or qualifications of the job for which you are applying? ___No___ Yes. A conviction record will not necessarily disqualify you from employment. If yes, explain number of charge(s), conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

“Under Maryland Law, an Employer may not require or demand, as a condition of employment, prospective employment, or continued employment, that an individual submit to or take a lie detector or similar test. An employer who violates this law is guilty of a misdemeanor and subject to a fine not exceeding \$100.”

I understand that ADI Construction of Virginia LLC (ADI) follows an employment-at-will policy, in that I or ADI may terminate my employment any time, for any reason consistent with applicable state or federal law. I understand that this application is not a contract of employment. I understand that to be employed I must be lawfully authorized to work in the United States, and I must provide documentation that will prove this if I am offered the job. If I am hired, I agree to abide by all ADI's policies and regulations. I understand that ADI will thoroughly investigate my work and personal history and verify all data given on the application, on related papers, and in interviews. I authorize all individuals, schools and firms named within to provide any information requested about me, and I release them from all liability for damage in providing this information. I certify that all the statements herein are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment. I further affirm that I am not bound by any restrictive covenants (eg, non-compete or non-solicitation agreements).

Signature of applicant _____ Date _____